

“Safety Complex or Other Options” Committee
Public Meeting
Thursday, June 4, 2015 7:00 PM
Citizens’ Hall, 9 Citizens’ Hall Road

MINUTES

Present: Mark Chamberlain, Russell Gaudiana, Walter Holland, Walter Holt, Bob Rogers, Andy Roeper, Scott Roper, Mark Schultz, John Pomer, Rance Deware, Carylyn McEntee, Tim McEntee, Rick McQuade, and Kent Perry

Others in Attendance: Russ Boland, Town Administrator

7:00 PM Call to Order by Mark Schultz

Organization

Chair: Schultz nominated Scott Roper to be Chair. Rick McQuade seconded the motion. The motion passed by voice vote.

Vice Chair: Bob Rogers nominated John Pomer to be Vice Chair. Kent Perry seconded the motion. The motion passed by voice vote.

Recording Secretary: Walter Holland reiterated Selectman Fred Douglas’s directive that this committee, like all town committees, is expected to keep thorough minutes. With that in mind, he suggested that the committee hire an expert (with a tape recorder) to keep minutes. Schultz reminded the committee that it has an appropriation of \$5000 at its disposal, and that it may use that appropriation to hire someone to take minutes. Russ Boland indicated that the rate for such services (as set by the Selectmen’s Office) is \$13.97 per hour. **Holland moved that the committee hire an expert to take minutes at a rate set by the Selectmen’s Office, and that Administrator Russ Boland approach Kathleen Humphries to fill that position. Andy Roeper seconded the motion. The motion passed by voice vote.**

General Discussion

Schultz stated that the committee needs to be “on the same page” regarding the committee’s purpose and mission. He urged committee members to read the results of the 2005 Space Needs Committee report (handed out to members at last week’s Selectmen’s Meeting). Rance Deware suggests that department heads read through the report, highlight parts that remain valid, and update what needs updating.

Schultz expects that the committee will want to visit current facilities and possible sites for new facilities, and that department heads will discuss what they need with the committee. All points will be up for discussion and critique, and no one should take those deliberations personally.

A. Roeper asked if the committee can get updated population projections from the Nashua Regional Planning Commission for 10, 15, or 20 years out. Holland stated that the Manchester-Nashua corridor is the fourth-fastest growing area of the country. A. Roeper stated that whatever the town decides to build will have to last at least 20-25 years. Deware answered that the current standard is to build 40 years out. Shultz reiterated that Lyndeborough is a small town with limited means, so the committee should use common sense in its planning.

Wally Holt suggested that the committee might want to look at what nearby towns of comparative size (such as Greenfield, Temple, Frankestown) have done. Rogers added that the committee might even want to visit facilities in those towns, while also indicating that a question the committee will have to consider is whether or not Lyndeborough should look at consolidating some of its services with Wilton.

Holt brought up the 1997-2000 renovation of Citizens' Hall as an example of the town using common sense (and volunteer help) to provide a high-quality facility at minimal cost. S. Roper agreed, and added that while the cost of that renovation was about \$186,600, the project architect at the time thought the town's volunteer efforts had resulted in a renovation valued at more than \$400,000.

Discussion ensued about possible benefits and drawbacks to building a single safety complex versus making repairs or adding on to current buildings. Regarding the fire station, McQuade raised the possibility that homeowners insurance policies, especially among people who live in the northern section of town, could see steep increases if the town's sole fire station remains in South Lyndeborough. Boland reiterated that point.

S. Roper briefly explained some of the known constraints relating to properties now in or proposed for use by the police and fire department. Per deed, the town's ownership of the property on which the fire station was built is contingent on its use as a fire station. Citizens' Hall is on the National Register of Historic Places, and while the front and sides (north, east, and west facades) should remain protected, an addition to the back (south) is not out of the realm of possibility provided the addition does not detract from the historical integrity of the building. But space on the property is limited. Lyndeborough Center is on the National Register as well, and anything built on the strip of land behind the Old Town Hall should be planned so as to not detract from the historical integrity or general character of that area. Also, ledge will be a problem there.

A. Roeper asked whether the emergency generator now housed at the school is owned by the town or the school district. According to Boland, the generator is

owned by the town, and the town and school recently signed a Memorandum of Understanding to continue use of the school as an emergency shelter.

McQuade is working on criteria for a substation. Holland asked whether or not the problem of one truck not being able to fit in the fire station will remain limited to that one truck, or if it will extend to two or even all of them in the future. McQuade indicated that the problem is limited to one vehicle at present (unless the town wants to continue to special-order that vehicle at added cost) but he does not know what the future will bring. T. McEntee enumerated other problems with the station, including the lack of parking and general lack of space. The building is not useful, he stated, but “we can probably always manage to keep a couple of trucks in it.” McQuade will draw up a list of pros and cons and provide a schematic of the station to the committee. a pros and cons list and drawing of square footage. Russell Gaudiana suggests seeing the list of pros and cons before going on site visits.

Police Station Tour

Because he cannot attend the July meeting of this committee, Deware led the group on a tour of the police station.

Action Items and Next Meeting

All committee members will read the results of previous space-needs reports as delivered to the committee at last week’s Selectmen’s Meeting.

McQuade will compile the list and the town will send a copy to all committee members. Committee members are asked to read over the list prior to the next meeting, at which time the committee will tour the fire station.

The committee set the next meeting for **July 9 at 7:00 PM**. The committee will meet at Citizens’ Hall and walk to the fire station as a group.

Deware will also provide a list of pros and cons as soon as possible.

At the conclusion of the tour, Boland reported that Humphries would attend the next meeting. S. Roper stated that he probably will not be able to attend, but he would do his best to be there. He and Pomer will talk prior to the next meeting.

Adjournment

Rogers moved to adjourn, seconded by A. Roeper. The motion to adjourn passed by voice vote. The meeting adjourned at 8:20 PM.

Respectfully submitted,

Scott Roper

Lyndeborough Safety Complex or Other Options Committee

Voting Members (9)

Mark Chamberlain	204 Mountain Road	654-216 603-321-5514 (c)	mchamberlain@tfmoran.com
Russell Gaudiana	36 Howe Drive	654-6475	ragaudiana@verizon.com
Walter Holland	200 Pinnacle Road	654-2480	vairworks@tellink.net
Wally Holt	160 Forest Road	654-6987	
John Pomer Vice Chair	13 Glass Factory Rd	654-5420 603-320-5781 (c)	johnpomer@mac.com
Andy Roeper	75 Holt Road	654-9831	andyr75@tds.net
Bob Rogers	468 New Road	487-3308	bobrogers@netzero.net
Scott Roper Chair	35 Brandy Brook Rd	654-9438 603-933-2576 (c)	scott.roper@castleton.edu

Mark Schultz

Ex Officio Members

Rance Deware Chief of Police	9 Citizens' Hall Rd	654-5469 654-6535	rdeware@lyndeboroughnh.us
---------------------------------	---------------------	----------------------	--

Carylyn McEntee
Emergency Management Director

Rick McQuade Fire Chief	78 Forest Rd	831-3355	
----------------------------	--------------	----------	--

Kent Perry Road Agent	79 Colburn Rd	933-2093	
--------------------------	---------------	----------	--

Other Advisors

Tim McEntee	319 Dale St	566-8251	tim@mcenteemasonry.com
-------------	-------------	----------	--

Stephanie Roper Heritage Commission	35 Brandy Brook Rd	654-9438	maphistorian@aol.com
--	--------------------	----------	--